How to set up your District email account on your iPhone or iPad.

1. Open the **Settings** app.

2. Tap **Mail**.

3. Tap **Accounts.**

4. Tap **Add Account**.

5. Tap **Microsoft Exchange**.

6. Type in your email account and name your description SAUSD

7. Tap **Next**.

8. Click **Configure Manually.**

9. Type in your **Email Password.**

10. Tap **Next.**

11. Make sure to fill out the following screen as follows:

12. Select what you want to sync (Mail, Calendar, Contacts, Reminders, etc.).

13. Tap **Save**.

14. Go Back to the just set up SAUSD account (or whatever name you gave it) and change the Mail Days to Sync setting to No Limit.